

## 2018 Annual Dinner Information Packet

The Annual Flea Market, Car Show, Silent Auction and Dinner is the only fundraiser for Troop 8. The proceeds from this event provide 12 months of programming and Summer Camp for our Scouts. It is important for all families to actively participate in order to make our fundraiser a success.

### Important Dates:

March 5 to April 16 (Mondays only) - Ticket Sales, Canned Good and Tally Sheet turn ins begin

April 2 – Silent Auction Donations are due

April 2 & 9 – Ticket Blitz Sign up – Scouts & Parents will be needed to sign up to walk neighborhoods

April 14-15 – Ticket Blitz Weekend (weather permitting)

April 16 @ 7 pm – Final Mandatory Dinner meeting

April 20 @ 7pm to 8pm – Flea Market small item drop off at the clocktower entrance at Summit View

April 21, 6am-cleanup – Annual Flea Market, Car Show, Silent Auction and Dinner

### Dinner Fee:

- Each Scout will be asked to pay a \$25 start up fee for the dinner.

### Participation Point System:

- To ensure that all Scouts participate equally in this annual event, a point system is in place. Tally sheets will be collected as items below are turned in. Weekly turn ins begin March 5. Your final tally sheet is due on the day of the dinner at the volunteer meeting.
- Each Scout is responsible for accruing 800 points to be considered fully participating in the event.
- Point earning opportunities are outlined in each sub-section of this document.

### Meeting Attendance:

- Parents are expected to attend two mandatory parent meetings
- Meeting One is January 22, 2018. 125 points will be earned by attending this meeting.
- Meeting Two is April 16, 2018. 75 points will be earned by attending this meeting.

### Ticket Information:

- Ticket Costs are \$8.00 per ticket or 4 for \$30.
- Points are accrued at 8 points per ticket sold, including if tickets are sold 4 for \$30.
- Scouts will be assigned tickets and a ticket tracking sheet – turn your sales dollars and tally sheets in as you sell tickets. Turn in dates are every Monday beginning March 5. Please indicate how many tickets are sold at \$8 or at 4 for \$30 on your tally sheet, and indicate the total dollars you are turning in. Checks should be made payable to BSA Troop 8. Someone will be at the start of each Troop meeting to collect the tally sheets and money.
- Each individual Scout is required to sell at least 25 tickets. Scouts should reach out to family, friends, neighbors, etc to reach this goal.
- Scouts need to write their names (first name, last initial) on the back of any ticket they sell.
- Walk about ticket blitzes (weather permitting) will be available for Scouts to sell tickets in advance of the dinner date. Sign ups for blitzes will take place April 2 and 9, Blitzes on April 14 & 15.
- All unsold tickets must be returned in your starting envelope the morning of the dinner. Please make every effort to sell all tickets. Scouts and their two adult/parent representatives are required to purchase tickets if they wish to eat the dinner. The dinner time for these individuals will be at approx 3pm.

## Marketing:

- Fliers will be available beginning March 5 for Scouts to distribute.
- Have Scouts ask businesses they frequent in the area for permission to hang up fliers.
- Please have Scouts return to these businesses after the dinner to remove the fliers.
- Parents please ask for permission to distribute fliers at work.
- We will have a paragraph available for distribution in your church bulletins as we get closer.
- Points are not awarded for these marketing activities.

## Hours Worked:

- Scouts and their adults will receive 10 points for each hour worked, **excluding** the weekend of the dinner.
- Opportunities for work will be in the form of the ticket blitz, donation collections, dinner preparation events, etc.
- All Scouts and two adult parents/adult representatives are required to work the event from start to finish.

## Food Items needed for the dinner:

- **Canned food items** are needed for the dinner. Each Scout needs to provide the following items through personal purchase or donation:
  - Two (2) - #10 cans (or its equivalent) of Green Beans
  - One (1) - #10 can (or its equivalent) of Whole Kernel Corn
  - Four (4) – Small Standard Sized cans of **Jellied** Cranberry Sauce
  - #10 cans are the large cans, generally 100 ounces or more.
- Points are awarded per the following sizes:
  - 6 points per #10 canned Corn, Green Beans and Cranberry Sauce (available at Kroger, GFS, Costco, Walmart and Sams)
  - 1 point per standard small canned Corn, Green Beans and Cranberry Sauce.
- Other canned food items are not needed and will not be counted in your points tally.
- Please do not contact Kroger, GFS, Costco, Walmart or Sams for donation of these items. These businesses have already been contacted for other dinner needs and they are limited in their ability to assist non-profits.
- **Desserts** are needed for the dinner.
  - Desserts must be nut free to ensure there is no contamination to SVA's nut free areas in the kitchen and cafeteria.
  - Desserts should be turned in the morning of the dinner in disposable containers. We cannot guarantee that containers will be returned.
  - **Do not cut the desserts please.**
  - If purchasing desserts or buying premade pies, please leave their ingredient labels on them. Bringing the baked pies in their freezer boxes is a great way to keep them safe.
  - The following desserts are needed and must be baked when turned in – Pies (Pumpkin, Cherry and Apple), 9 x13 White Cake with White Icing, 9 x 13 Chocolate Cake with Chocolate Icing, 24 Chocolate Chip cookies or 9 x13 Chocolate Brownies. **Desserts that do not meet these specifications will not be accepted.**
  - Each Scout needs to provide 36 servings of dessert, including 3 pies:
    - Option 1: 4 pies and either 24 cookies or 12 brownies
    - Option 2: 3 pies, 1 9x13 sheet cake, and either 6 brownies or 12 homemade cookies
    - Option 3: 3 pies and either 36 cookies, 18 brownies or 2 – 9x13 sheet cakes
  - Each Pie = 6 points, 9x13 Sheet cakes or Brownies = 12 points & 24 cookies = 12 points.

### **Silent Auction/Donation:**

- Patrol Donation – each patrol will have a theme basket that they will put together for the Silent Auction. Scouts can claim the one (1) point for each dollar value of the basket item(s) they donate.
  - Patrol Donations are due March 26.
- Family Donations – if a parent or other family member wishes to make a cash donation or donation of items for the Silent Auction, the Scout will receive one (1) point per dollar value of the donation.
  - Family Donations are due no later than April 2
- Business Donation – if you have a business lead that you feel may donate cash or items to the Troop or Silent Auction, you are asked to notify the Dinner Chair in advance of asking for the donation for approval and the necessary paperwork. Our Silent Auction committee and Dinner Chair have been actively contacting businesses requesting donations. We do not want to ask a potential donor more than one time. In addition, as a non-profit, there are guidelines that must be followed and a standard donation request letter must be used and tracked. Donations received as a result of your lead will result in the Scout receiving one (1) point per dollar value of the donation. If the business has already been contacted, there will not be a point opportunity for the Scout. You will be notified if a donation was received as a result of your lead. Thank you for your cooperation in this matter.
  - Business Donations for the Silent Auction are due no later than April 2.

### **Flea Market:**

- The Flea Market is a big part of our fundraiser and runs 8:30am-6:30pm.
- To ensure that the Flea Market draws people back year after year we do have guidelines in place. This is not the place to bring items that would normally be put in the trash.
  - Items should not be broken or especially dirty
  - Clothing should not be dirty, stained or torn. Absolutely no underwear or lingerie is permitted! Please do not send clothing that contains obscene or inappropriate graphics or words. Used clothing donations cannot exceed one large garbage bag per Scout.
  - No limit on new clothing with tags.
  - Shoes should be gently worn and not be especially dirty or damaged. If the soles are caked in mud or the soles are cracked or the side is blown out, do not bring it.
  - Furniture and large items are welcome. Broken/water damaged items should not be donated. If there is concern about storage or transporting the items, please reach out to the dinner chair to see if we can line up some help for you. We cannot accept mattresses.
- Value of your flea market donations should be assessed as follows:
  - Clothing items: \$0.25 per item. There is a \$5.00 limit and one large garbage bag only per Scout on used clothing. New items with tags are unlimited.
  - Non Clothing item should be assessed using a conservative yard sale estimate.
- Flea Market items (excluding large furniture, or other large items that require more than one person to move) may be dropped off the night before the dinner, Friday April 20 from 7p-8p at Summit View at the clocktower entrance. Large items need to be brought the morning of the event when unloading help will be available.

### **Contact Information:**

Dinner Chair: Deborah Bennett, 513-377-1381, [BSATroop8Dinner@gmail.com](mailto:BSATroop8Dinner@gmail.com)  
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